



SULTAN AHMAD SHAH MEDICAL CENTRE @IIUM

MEMO

To : All, Head of Department, SASMEC @ IIUM  
From : Department of Radiology, SASMEC @ IIUM  
cc : Hospital Director, SASMEC @ IIUM  
Clinical Director, SASMEC @ IIUM  
Date : 14th July 2023  
Subject : **Allocation of Appointment Slot For MRI Cases under General Anaesthesia (GA)**

Kindly refer to the above matter.

Dear Prof. / Assoc. Prof. / Dato' / Dr. / Br. & Sr.,

Due to the increasing number of MRI cases per day, the department has decided to allocate the MRI slot for MRI under GA cases on **Thursday of 2nd and 4th week every month.**

In view of this, we would like to seek cooperation from the primary team to **mention "MRI under GA"** in the radiology request form. Failure to do so will result in reappointment or cancellation of the case on the day of the procedure.

In other hand, if the MRI case under GA need to be done other than the allocated time and day as mentioned above, the clinician need to **discuss** with the **MRI Radiologist** in charge of the day.

This need to be done to ensure an optimal utilisation of MRI. We hope that with this new workflow, the MRI services can be run smoothly and reduce the waiting time for the patient's MRI appointment.

Your cooperation is highly appreciated.

Thank you. Wassalam.

Yours sincerely,

(Assoc. Prof. Dr. Ahmad Razali Bin Md Ralib @ Md Raghīb)  
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Sultan Ahmad Shah Medical Centre @ IIUM  
Kuantan, Pahang.

